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Tim Longmeyer
Secretary

MEMORANDUM

PERSONNEL MEMO 11-04

TO: Cabinet Secretaries
Agency Heads
Human Resource Administrators

FROM: Tim Longmeyer, Secretary **TML**

DATE: March 8, 2011

SUBJECT: Early Payroll Distribution

Due to Monday, May 30th being a state holiday, and Friday, May 27th being a statewide furlough day, a budget balancing measure, payday will be observed on Thursday, May 26, 2011 instead of Friday, May 27, 2011 to avoid any disruption in pay.

If you have any questions, please contact Mary Elizabeth Harrod, Director, Division of Employee Management at 502-564-6464.